

Project Application - Scope of Work

Scope of Work Instructions

- Use the Scope of Work document from the grant program web site.
- The instructions in the Scope of Work document are provided to prompt the project applicant to fully describe the proposed project. Please be sure to address each item listed so that the full impact of your project can be considered during the project evaluation and selection phase of this grant process. The document contains boxes for your response. The boxes will expand as needed for a full response. Please provide responses that clearly describe your project while being concise and brief.
- It is highly recommended that you use the MS Word document. If you use your own document, it is suggested that you use the headers provided in the MS Word narrative discussion.
- You may use the “concept paper” responses provided in the earlier concept proposal stage if they contain sufficient detail.
- This Scope of Work document should fully describe your proposed project.
- Further instructions for the Scope of Work are found in the Scope of Work document.
- Give your project Scope of Work a file name as described in item 17 of the Project Application. Attach this Scope of Work to the project application as a separate document with the file name *14-SRA-HF01-XXXX-Scope_of_Work.doc*.